

Timetable

Annual Review for the year ended 31 March 2016

Shevington Parish Council

ACTIVITY	DATE ARRANGED
Date of meeting to approve Section 1 of Annual Return	28 April 2016 <i>(in any event by law no later than 30 June 2016)</i>
Date of meeting to approve Section 2 of Annual Return (Note: this can be the same meeting as the above but Section 1 MUST be approved before Section 2.)	28 April 2016 <i>(in any event by law no later than 30 June 2016)</i>
Internal Audit	5 May 2016
Publication of un-audited Annual Return, Statement of Accounts and statement setting out the period for the exercise of electors' rights and details of auditor and inspection - no later than	2 June 2016
Exercise of public rights commences on	3 June 2016
Ends on	14 July 2016
Annual Return and supporting information to be at BDO LLP by the submission date of	11 July 2016
Publication of audited Annual Return with audit certificate as soon as possible after completion of annual review or in any event no later than	30 September 2016